



# Rowam Logistics Shippers Letter of Instruction

Dear Sir / Madam, Please arrange for the shipment of the following goods on our behalf:

### SHIPPER DETAILS

Company: .....

### CONSIGNEE DETAILS

Address: .....

Contact name: ..... Tel: ..... Fax: .....

Company: .....

Address: .....

Contact name: ..... Tel: ..... Fax: .....

### NOTIFY PARTY DETAILS (if required to specify a Notify Party)

Company: .....

Address: .....

Contact name: ..... Tel: ..... Fax: .....

### GOODS DETAILS

<b>Airfreight</b> <input type="checkbox"/>		<b>Seafreight</b> <input type="checkbox"/>		<b>Insurance Required</b>		<b>Value to be insured</b>	
Consol <input type="checkbox"/>	Direct <input type="checkbox"/>	LCL <input type="checkbox"/>	FCL <input type="checkbox"/>	Ro/Ro <input type="checkbox"/>	B/Bulk <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>

### No. of Bill of Ladings required:

### Bill of lading to be forwarded to:

Original Negotiable..... Non Negotiable Copies ..... Yourself  Consignee:  Bank:

**Note: if payment is via Letter of Credit, kindly provide full and legible copy and advise the name of issuing bank and the address.**

### Incoterms:

### Origin Charges

### Freight Charges

### Destination Charges

..... Pre-paid  Collect  Pre-paid  Collect  Pre-paid  Collect

Origin: .....

Port /Airport of Discharge: .....

Final Destination: .....

Ref. No.: ..... Goods ready on: ..... / ..... / ..... W/H hours ..... Forklift Available: .....

Pick up from: .....

### Declared Country(ies) of Origin:

### Total Value for Customs:

### Customs Authority Number / EDN:

### Description of the content / Marks and Numbers / Dimensions

Number of pieces	Type of pieces / packaging	*Total Gross Weight	Total Volume
		Kg	CBM

### SPECIAL INSTRUCTIONS

I / We, under applicable Incoterms, undertake to pay all freight, duties and other expenses on the above consignment which cannot be collected from the consignee and hereby declare the above to be a full and correct account of the contents, weights and values to the exactitude of the particular stated.

I / We agree to the trading conditions of Rowam Logistics Pty Limited, as stated on the Rowam Logistics website, as evidence of the contract between the owner and Rowam Logistics Pty Limited and which in certain cases exclude or limit the company's liability and include certain indemnities benefitting the company.

I / we also confirm the above stated gross weight is accurate to comply with the safety of Life At Sea (SOLAS) International Container Weight Verification Mandate effective 1<sup>st</sup> July, 2016.

### Signature

For and on behalf of the owner

Date: ..... Time: ..... Driver Number: ..... Driver's Signature: .....

**PLEASE SEE PAGE 2 FOR MANDATORY SECURITY DECLARATIONS WITHOUT WHICH GOODS CANNOT BE ACCEPTED.**

## Security declaration – Dangerous Goods



Are the contents of this shipment considered Dangerous Goods (DG) and classified as such to your knowledge?

YES

NO

**If the Goods are classified as DG, Shipper's Declaration and MSDS will be required prior to arrange the shipment.**

Are the contents of this shipment in any way: flammable, corrosive, packed under pressure, magnetized, radioactive or have they any properties which may affect their handling and which may pose a danger if shipped by air or sea freight?

YES

NO

I declare to be aware that shipping undeclared Dangerous Goods or goods which may endanger air or sea travel without disclosing the possible risks is a serious crime and I declare that the information stated above is correct and complete.

Full Name \_\_\_\_\_

Position \_\_\_\_\_

Company Name \_\_\_\_\_

Date Signed \_\_\_\_\_

Signature \_\_\_\_\_

## Security Declaration – Air Cargo Security



I declare to be aware that:

- 1) planting explosive devices and/or materials in an airfreight or sea freight consignment
- 2) planning to ship any device/material that poses a threat to air or sea travels
- 3) allowing a third party to tamper with Air / Sea cargo in any way that poses a threat to air / sea transport either maliciously or by omission or lack of due care,

are serious crimes and will be considered acts of Terrorism.

Also I declare to have been informed that a number of security measures and requirements apply to my Air/Sea Freight shipments, part of which cannot be disclosed to me.

By signing this declaration below I do authorize Rowam Logistics Pty Ltd and/or its representatives and/or agents to undertake any effort and apply any measure consistent with ensuring Air/Sea Cargo Security, including but not limited to physical inspection of the goods and delaying the shipment of the goods.

I hereby exempt Rowam Logistics Pty Ltd and/or its representatives and/or agents from any liability over damages and losses deriving from actions undertaken to ensure Cargo Security and/or comply with current and future safety regulations.

Did any part of the consignment offered for transport originate in **YEMEN, SOMALIA, EGYPT, OR SYRIA**?

YES \*SPECIFY COUNTRY: \_\_\_\_\_

NO

Did any part of the consignment offered for transport transit through **YEMEN, SOMALIA, EGYPT, OR SYRIA**?

YES \*SPECIFY COUNTRY: \_\_\_\_\_

NO

Full Name \_\_\_\_\_

Position \_\_\_\_\_

Company Name \_\_\_\_\_

ID Type \_\_\_\_\_

ID No \_\_\_\_\_

Expiry  
Date \_\_\_\_\_

Date Signed \_\_\_\_\_

Signature \_\_\_\_\_

Is copy of the ID attached to this Document?

YES

No, It was provided in the past and it is still current

Please be advised that due to strict air cargo regulations, failure to provide ID will result in your shipment being rejected for air transport.

Terms and Conditions of Rowam Logistics Pty Ltd are available on our web site: [www.rowamlogistics.com](http://www.rowamlogistics.com)